

## **JOB DESCRIPTION**

<b>Designation</b>	Consultant (Regulatory)
<b>Requisite Qualification</b>	Company Secretary
<b>Requisite Experience</b>	At least 3 years post qualification
<b>Estimated CTC Range</b>	Best in industry commensurate with skill set & experience

## **SYNOPSIS**

As a key member of the Regulatory Division, the selected candidate shall be engaged in executing advisory assignments for clients from diverse industries pertaining to Companies Act 2013 and related compliances and Inbound & Outbound Investments under Foreign Exchange Management Act (FEMA) & Foreign Direct Investment (FDI) Laws.

## **KEY RESPONSIBILITY AREAS**

### **Advisory & Assistance under Companies Act 2013**

- Setting up of Companies, Limited Liability Partnerships, Joint Ventures, Branch Offices, Project Offices and Liaison offices in India
- Setting up of trusts, societies, Section 25 companies
- Assistance & advise for conversion of entities into Limited Liability Partnerships, Partnerships, Companies as required
- Assistance & advise in reconstructions including merger, amalgamation and demerger process
- Assistance & advise for compliance with Corporate Social Responsibility (CSR)
- Assistance & advise for obtaining Regulatory Approvals from relevant authorities
- Advisory and Opinions on matters related to Company Law
- Assistance & advise for reviewing compliances

### **Advisory & Assistance under FEMA / FDI Laws for Inbound & Outbound Investments**

- Transaction Structuring & Advice for Inbound & Outbound Investments
- Advisory for Setting up a Joint Venture / Wholly Owned Subsidiary outside India
- Assistance in establishment of Indian business entity including Liaison / Branch / Project Offices of foreign companies operating in India
- Opinions on various matters under FEMA laws
- Ongoing Compliance services under FEMA / FDI Laws